

2017/18<sub>5</sub>

Academic Year 2017-18.

# 1 Minutes of I IGAC meeting of 2017-18

Date: 12/06/2017

Venue: Seminar Hall

Time: 2.00 pm

## Agenda:

- 1- Discussion on Academic matters
- 2- Preparation of Academic calendar
- 3- Conduct of photography exhibition.

## Members Present.

- 1 Dr Benny Vaighese
  - 2 Rev. Fr Johnson Chirammel
  - 3 Dr Elizabeth Thomas
  - 4 Mrs Shiny T
  - 5 Dr Sreya S
  - 6 Mrs Sheila Joseph
  - 7 Ms Simi MS
  - 8 Dr VS Antony
  - 9 Dr Josen George
- (Signatures: Benny, Johnson, Elizabeth, Shiny, Sreya, Sheila, Simi, Antony, Josen)*

The meeting started with a silent prayer. Principal welcomed the gathering. Minutes of previous meeting and ATR were presented. Discussions were made according to the agenda. The following decisions were taken.

1. To chalk out academic activities for the year and to prepare academic calendar accordingly
2. To conduct model examination for 2nd sem BEd students and to conduct internship programme of 3rd semester.
3. To conduct a photography exhibition at college on a suitable date and time in the month of August 2017.

After the discussions, the IEAC coordinator proposed vote of thanks and the session ended by a poem

Joseph  
(Dr. Joseph George)  
IEAC Coordinator

Benjamin  
(Dr. Benjamin Varghese)  
IEAC Chairman

AVILA COLLEGE OF EDUCATION  
EDACOCHIN, COCHIN

### Action Taken Report

1. The Academic activities for 2017-18 were planned and the Academic Calendar was prepared accordingly
2. Model examinations for 2nd sem BEd started on 14/6/2017 and completed on 19/6/17. The Intership for III sem BEd started on 17th July 2017, at various co-operating schools
3. A photography exhibition was held on 17.8.2017 at Multipurpose Hall of the institution. All the student teachers actively participated in the programme

Joseph  
(Dr. Joseph George)  
Coordinator

Benjamin  
(Dr. Benjamin Varghese)  
Chairman

AVILA COLLEGE OF EDUCATION  
EDACOCHIN, COCHIN



2017/18  
11

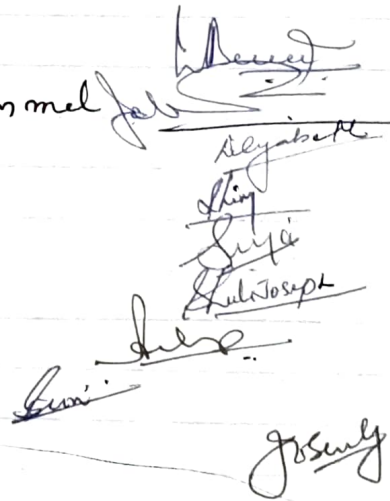
2. Minutes of II IQAC Meeting of 2017-18  
Date: 11/08/2017  
Time: 11.00 am.  
Venue: Seminar Hall.

### Agenda:

- 1- Academic Matters
- 2 Awareness programme for Overseas education
- 3 Participation of student teachers in Science fair held at St Peter's HSS Kumbalangi.

### Members Present.

- 1 Dr Benny Vaeghese
- 2 Rev Fr Johnson Chrammel
- 3 Dr Elizabeth Thomas
- 4 Mrs Shiny T
- 5 Dr Sreeja S
- 6 Mrs Sheila Joseph
- 7 Mr VS Antony
- 8 Ms Simi MS.
- 9 Dr Josen George

  
Elizabeth  
Shiny  
Sreeja  
Sheila Joseph  
Antony  
Simi  
Josen

The meeting started at 11. am with a short prayer. After the welcome address, IQAC coordinator presented the minutes of previous meeting held on 12/6/17. The action taken report was also presented. Discussions are made on the subjects as per agenda. The following decisions were taken.

- 1 To evaluate internship programme of III year BEd students through periodic visit by optional teachers.
- 2 To conduct an awareness programme

on overseas education in collaboration with EDWISE, a leading educational consultancy  
3 To send first year BEd students to participate and assist the science fair held at St Peter's HSS Kumbalangi

After the discussion the coordinator proposed vote of thanks and the meeting ended by 1 pm.

Josely  
(Dr. Jose George)  
Coordinator

Beny  
(Dr. Benny Varghese)  
Chairman

DR. BENNY VARGHESE  
PRINCIPAL  
AVILA COLLEGE OF EDUCATION  
EDACOCHIN, COCHIN-682010

Action Taken Report.

1 The principal ensured evaluation of practice teaching classes of each student by respective optional teachers. The Principal also visited cooperating schools and observed practice teaching classes at random.

2 An awareness programme on overseas education was held on 3rd October 2017 initiated by 'EDWISE', a leading educational consultancy. Ms Yasodha Rajesh was the resource person for the session.

3 20 students of first year BEd Batch attended the science fair held at various schools of Fort Cochin on 17.10.17.

Josely  
(Dr. Jose George)  
Coordinator - IQA



Beny  
(Dr. Benny Varghese)  
Chairman IQA

DR. BENNY VARGHESE  
PRINCIPAL  
AVILA COLLEGE OF EDUCATION  
EDACOCHIN, COCHIN-682010

## 3 Minutes of 3rd IQAC Meeting of 2017-18

Date: 06/11/2017

Venue: Seminar Hall




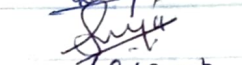



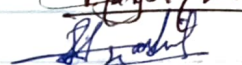
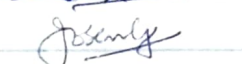

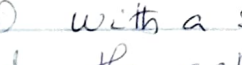
Time: 11.00 am

## Agenda

1. Discussion of Academic matter.
2. Publication of Aila Journal of Educational Research - VI Volume
3. Organisation of club activities.

## Members Present:

1. Dr Benny Varghese
2. Rev Fr Johnson Chirammal
3. Dr Elizabeth Thomas
4. Mrs Shiny T
5. Dr Sreeja S
6. Mrs Sheila Joseph
7. Mrs VS Antony
8. Ms Smt MS
9. Rev. Fr Maxson Xavier
10. Mr KS Sabu
11. Dr Josen George

The meeting was started with a silent prayer. The Principal welcomed the gathering. The minutes of previous meeting and ATR report were presented before the Committee. After discussion following decisions were made.

1. To conduct community living camp for IV semester BED students from 12<sup>th</sup> February to 17<sup>th</sup> February 2018.
2. To publish the Aila Journal of Educational Research VI Volume at the earliest.
3. To organise various clubs and to plan various activities.

The meeting concluded with the vote of thanks of IQAC Coordinator.

Dr Josen George

Dr Benny Varghese

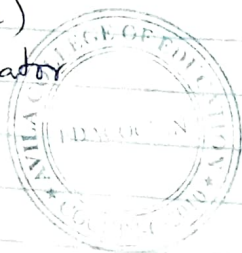
### ACTION TAKEN REPORT

1. The community living camps for the sem BED students was organised from 12th to 17th February 2018
2. Avila Journal of Educational Research (VI volume) was published on 1st December 2017, at the college auditorium
3. Different clubs were formed and started functioning under the sponsorship of optional teachers.

Mathematics club members organised an extension programme on 28th February 2018. Science day was also celebrated on the same day. Dr VS Sebastian, Associate Professor, SH College Thiruvalla was the chief guest. As a part of club activity science students provided study materials for school students.

Members of mathematics club organised mathematics coaching to selected school students.

Josen G  
(Dr Josen George)  
IQAC Coordinator



Benny V  
(Dr Benny Varghese)  
IQAC Chairman

Dr. BENNY VARGHESE  
PRINCIPAL  
AVILA COLLEGE OF EDUCATION  
EDACOCHIN, COCHIN-682010